



# Preservation Services at NEDCC

Training | Assessments | Consultations  
Reference Service | Disaster Assistance | Free Resources

## SERVING

- Archives
- Arts Organizations
- Corporate Archives
- Government Agencies
- Historical Organizations
- Tribal Organizations
- Libraries
- Museums
- Regional Consortia/Networks
- Religious Organizations
- Students and Educators
- Individuals and Families



**NEDCC's Preservation Specialists offer a variety of services and resources to help institutions and individuals care for their collections.**



## TRAINING

We can customize programs and training packages to meet the interests and needs of your institution, region, or consortia members.

### Workshops

Both on-site and online workshops can include interactive, hands-on activities or topics that require in-depth exploration and discussion of specific content areas.

### Webinars

Our 1- or 2-hour webinars address preservation topics ranging from collections care to digitization to AV preservation. We also offer multi-session series and courses to help fill in the gaps in your preservation training.



Courtesy of Eric Reikowski

### Digital Directions

#### Fundamentals of Creating and Managing Digital Collections

NEDCC's conference on best practices and practical strategies for the creation, curation, and use of digital collections is presented annually.

## ASSESSMENTS & CONSULTATIONS

An assessment helps jump-start your preservation program. The resulting comprehensive report can serve as the basis for future preservation initiatives and successful grant applications.

### Preservation Needs Assessments

A Preservation Specialist will make an on-site visit and/or conduct a series of online meetings and produce a report that assesses overall collection management for physical collections; building and environmental conditions; storage, handling, and exhibit practices; security; and disaster preparedness.

### Digital Preservation Needs Assessments

A Preservation Specialist will meet with stakeholders in person or online, then produce a report that addresses standards, best practices, and guidelines for digital collections; acquisition and management; rights and usage considerations; and institution-appropriate storage strategies.

### Collection Assessments

Performed by an NEDCC format specialist, item-level and collection-level assessments focus on the condition of specific items in your collections.

### Consultations

NEDCC Preservation Specialists and Conservators provide customized consultation services on collection storage and housing, exhibit practices, environmental monitoring, new building or renovation projects, emergency preparedness, and a range of other conservation and preservation issues.

## FREE RESOURCES

NEDCC has developed a number of free online preservation resources that are used worldwide. Visit our website for a complete list [www.nedcc.org/free](http://www.nedcc.org/free).

**Preservation Leaflets** — Free leaflets with information on a wide variety of preservation topics

**"Ask NEDCC"** — Free email and phone reference service for questions about preserving your collections. Contact us at 978.470.1010, or [info@nedcc.org](mailto:info@nedcc.org)

**24/7 Collections Emergency Hotline** — Free phone advice on damaged collections. Call the Hotline at 855.245.8303

**dPlan: The Online Disaster Planning Tool** — Free template that allows museums, libraries, archives, and other cultural institutions of all sizes to develop a customized disaster response plan

**Preservation 101: Preservation Basics for Paper and Media Collections** — Free online self-guided course and textbook



**Fundamentals of Audiovisual Preservation** — Free online textbook

**Resources for Town Clerks** — Free preservation advice and resources for Town, Municipal, and County Clerks and other government record keepers

**Resources for Family Collectors** — Tips on caring for family treasures

## Contact Preservation Services

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