

Oversized and Framed Materials Condition Worksheet

If desired, use one worksheet for each type of material (e.g., maps, architectural drawings, artwork) or one for each collection.

Type of Material/Collection

Condition	Materials Affected
PHYSICAL DAMAGE	
Tears, creases, etc.	
Distortion/water damage	
CHEMICAL DAMAGE	
Brittleness	
Darkening/discoloration/foxing	
Deterioration of photo-reproduction processes	
Damage to color artwork (e.g., fading, smearing, change of color)	
Framing damage (e.g., mat burn, tape or adhesive stains)	
BIOLOGICAL DAMAGE	
Mold	
Insects	
Further Comments	