

Newsprint/Clippings Storage Checklist

Action	Needed?	Priority	Notes
Contact U.S. Newspaper Project for project information			
Survey titles/dates (what is included/missing?)			
Estimate time/costs of microform purchase, microfilming, photocopying, or rehousing			
Rehouse			
Photocopy			
Purchase microform			
Microfilm			
Other			
Other			
Other			
Other			