

Sound Recordings Condition Worksheet

If desired, use one worksheet for each type of material (e.g., disc recordings, reel-to-reel tapes, cassette tapes, CDs) or one for each collection.

Type of Material/Collection

Condition	Materials Affected
PHYSICAL DAMAGE	
Brittleness/cracking of disc recordings	
Tape distortion	
Cassette case damage	
Poor tape pack winding	
CHEMICAL DAMAGE	
Sticky shed syndrome	
Loss of tape lubricant (sticking and jamming of tape)	
Acetate deterioration (vinegar odor, staining, channeling)	
Demagnetization	
BIOLOGICAL DAMAGE	
Mold	
Further Comments	