

**Photographic Negatives Storage Checklist**

Action	Needed?	Priority	Notes
Isolate nitrate/safety negatives from other photographic materials			
Estimate time/costs/supplies for housing/rehousing			
Rehouse nitrate/safety film in buffered enclosures			
Provide cold storage for nitrate/safety film			
Set up program to monitor nitrate/acetate negative for signs of deterioration			
Sleeve and box glass plate negatives			
Make or purchase enclosures for cased photographs			
Get conservator's evaluation/condition survey			
Conservation treatment may be needed for:			
Other			
Other			
Other			