

Climate Control Checklist

Action	Needed?	Priority	Notes
Arrange for evaluation of the building by a climate control engineer			
Weatherstrip doors			
Seal windows (e.g., caulk, weatherstrip)			
Install/add insulation			
Lower winter thermostat target (24 hours a day)			
Seal and insulate windows in storage area(s)			
Monitor temperature and relative humidity			
Purchase monitoring equipment			
Relocate collections to protect from damaging environment (e.g., damp basement, hot attic)			
Add humidifier			
Add dehumidifier			
Add cooling equipment			
Check location and function of vents			
Unblock vents			
Set up schedule for filter evaluation/replacement			
Replace filters			
Install fans			
Install storm windows			

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Plan HVAC modification/replacement			
Other			
Other			
Other			