

**Light Control Checklist**

| Action                                                                                    | Needed? | Priority | Notes |
|-------------------------------------------------------------------------------------------|---------|----------|-------|
| Install drapes/blinds/shades/other                                                        |         |          |       |
| Assign responsibility for closing shades, etc., at closing and in periods of direct light |         |          |       |
| Install UV-filtering on windows                                                           |         |          |       |
| Replace bulbs (lamps) with lower wattage bulbs                                            |         |          |       |
| Relocate collections/exhibits away from direct light                                      |         |          |       |
| Measure light levels (visible, ultraviolet)                                               |         |          |       |
| Remove bulbs from unnecessary fixtures                                                    |         |          |       |
| Sleeve fluorescent bulbs                                                                  |         |          |       |
| Design/implement light exposure tests (Blue Wool cards)                                   |         |          |       |
| Redesign/replace lighting system                                                          |         |          |       |
| Other                                                                                     |         |          |       |
| Other                                                                                     |         |          |       |
| Other                                                                                     |         |          |       |
|                                                                                           |         |          |       |
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